

San Elijo Hills II Property Owners Association
May 19, 2025
Board of Directors General Meeting
Meeting held at 1059 San Patricio Drive

Attendance

Board of Directors

Ron Tinkham, President
Brian Coe, Vice President
Amy Sims, Member at Large
Tina Tinkham, Director
Martha Grim,
Tim Pickwell,

Also in Attendance:

Steve Snow, Board Financial Advisor and Irrigation Consultant

Management

Kyle Merritt, Community Association Manager, Keystone Pacific; Recording Secretary

Call to Order

The meeting was called to order at 5:01 PM.

Open Forum

There were two homeowners in attendance.

Minutes

The Board unanimously approved the General Session minutes from the meeting held on April 21, 2025.

Financials

The Board reviewed and unanimously approved the April 2025 financial statements, bank statements, and bank reconciliations subject to year-end-review.

The Board made a motion to approve the 2025-2026 Budget as submitted.

Management Report

The Board reviewed the Action Item List.

The Board reviewed the community inspection report.

Landscape

The Board reviewed the Landscape, Work Order Schedule and Drive-Around reports.

The Board discussed community landscaping issues.

The Board reviewed the updates for the community tree trimmings.

Correspondence

The Board reviewed any homeowner submitted correspondence, requests, or concerns.

The Board reviewed the correspondence for tree trimming or removal requests.

Adjournment

The General Session meeting adjourned at 7:24 PM.

Next Meeting

The next meeting is scheduled for June 16, 2024 at 5:00 PM.

BOARD CERTIFICATION AND APPROVAL OF MINUTES:

This is to certify that San Elijo Hills II Property Owners Association is a California Nonprofit Mutual Benefit Corporation; that the Board is duly constituted; has made all decisions based on reasonable investigation in good faith and with regard to the best interests of the community and its members; has exercised discretion within the scope of its authority under relevant statutes, covenants and restrictions in discharging its obligations; and hereby approve the authenticity of actions reported of this meeting.

Respectfully Submitted:

Kyle Merritt, Recording Secretary

Board Signature